

**March 2019 MINUTES - REGULAR MEETING OF THE COMMITTEE OF
Annette Kellerman Aquatic Centre Swimming Club
INC 9896631**



Held on 23rd March 2019

Meeting held at Annette Kellerman Aquatic Centre

Present Denis Barlin, Mark Bull, Louise Brown, Patrick Harrington, Craig Mahoney, Karl Schneider, Phil Crakanthorp, Sarah Cleary, Taras (Snr) Gorodetskyi

Apologies Hannah Schneider

ITEM	Details and resolution	ACTION
1	WELCOME AND APOLOGIES The meeting was declared open by DB at 9.11am on 23/3/19. Apologies were noted.	
2	MINUTES from July 2018 meeting Minutes of the meeting held on July 2018 were accepted as a true and correct record	
3	BUSINESS ARISING	
3a	Club Finances: SC presented overview of club profit and loss statement 2013 to 2019. See Attachment 1. At present, club is ~\$4K down on previous years but a payment of \$7.7K has been made in March for 18/19 uniform stocks. A significant proportion of uniform payment should be recouped from sales. Membership income is similar to 17/18 year. Other income generated from two club meets held during 2018. Summary report will aid in future 19/20 budget planning. Report Approved by MB, Seconded by PC.	Duty: SC Status: closed
3b	Report from Sept AKAC Spring into Summer swim meet: MB thanked the committee and all club volunteers for the running of a very successful meet. Thanks also to D Barlin for donation of marshalling board. Thanks to I Baird for organisation of medals. Income was slightly lower than earlier July meet and may be due to timing of meet on long-weekend. Date will change for future meets Some left over medals for older age group swimmers. Review of program will be done for these age groups. May move some medal events to TT events.	Duty: LB/MB Action: review medals/program. Draft duties list for running meets (MB). By: next meeting Status: open
3c	Uniform Update: new supplier sourced (Delfino) and uniforms now arrived. Shorts not ordered. Reimbursements need for Barlin (\$70) and Makin (\$35). LB to provide list of financial members. SC and LB to assign shirt and one cap to financial members. Uniform to be distributed on next club race night (29/3/19). Cash sales encouraged or funds can be paid by bank transfer. Old stock to be sold at discount, as per	Duty: LB/SC Action: distribution of 18/19 uniform. By: 29/3/19 Status: open


	previous club night sales [Jackets \$50; t-shirts \$20, old caps \$5.]	
4	BUSINESS	
4.1	<p>Report from Competitions Secretary Meeting: MB attended the meeting. Two AKAC meets approved: 13th July (Under 12) and 13th October (Spring Into Summer). MB emailed members notification of dates. See earlier discussion re medals/programs and duty list.</p> <p>Area considering merging Summer Area Championships with Speedo Sprints.</p> <p>Upcoming Area Championships program emailed to members by MB.</p> <p>ACTION: MB to prepare meet duty action list. LB/MB to review medals/program for AKAC meets.</p>	<p>Duty: MB/LB By: ongoing Status: open</p>
4.2	<p>2018 Club Presentation: 2017/2018 presentation to be scheduled for end of May. Date to be confirmed. Location: AKAC pool.</p> <p>2018/2019 presentation to be held in conjunction with next AGM. Date to be confirmed. Location: external. Suggestions discussed including Petersham bowling club. Ideas to be forwarded for discussion by committee.</p> <p>ACTION: Dates to be decided for 2017/18 presentation event AND 2018/2019 presentation event. Suggested venue to be forwarded for discussion at next meeting. MB to purchase perpetual trophies</p>	<p>Duty: MB and ALL By: next meeting Status: open</p>
4.3	<p>Transfer to Swim Central: LB provided update on transfer of club to Swim Central. Move currently delayed. All membership records are now updated and family members linked. ABN required – see item 4.5</p> <p>ACTION: LB to notify NSW Swimming of ABN.</p>	<p>Duty: LB By: end March Status: open</p>
4.4	<p>New Website: LB built new website due to decommissioning of current website. LB to work with MB to continue to build website features.</p> <p>Discussion had about structure – what is ‘Events’? Ensure young members will engage with website. Add in Instagram to website</p> <p>ACTION: LB to request NSW Swimming to change over website. Seek further feedback on website structure.</p>	<p>Duty: LB By: end March Status: open</p>
4.5	<p>ABN: Club requires an ABN for Swim Central. Requires information (tax file no. / DOB) from SC, DB, LB and MB.</p> <p>ACTION: SC to set up ABN.</p>	<p>Duty: SC By: end March Status: open</p>
4.6	<p>Active Kids Rebate: As a priority, MB and Bernadette Mahoney to meet with Becky to set up Active Kids Rebate.</p>	<p>Duty: MB By: April</p>

		Status: open
4.7	<p>Fundraising: MB discussed opportunities to apply for grants (Club Grants) to purchase items for pool/club, including new blocks with kickers (~\$22K). Council likely requires approx. half cost from AKAC SC to support purchase of new blocks. Suggested formation of grants sub-committee to look into this further (SC, PC); and also other fundraising activities including raffles, food at meets etc.</p> <p>ACTION: LB to register AKAC on Club Grants notification system</p>	<p>Duty: LB</p> <p>By: next meeting</p> <p>Status: open</p>
4.8	<p>Objectives for 2019/20: General discussion re:</p> <ul style="list-style-type: none"> (i) Recognition of State/National Swimmers – award with club state cap. (ii) How to increase membership – target of 30 more memberships by next season. Support Dolphin kids (provide a swim cap); uniform is advertisement – keep selling at club race nights. (iii) Support travel costs of coach – build this into future budgets. Support needed for coach to attend National meets. (iv) Team Managers – need to train a female team manager to support female swimmers at Interstate and National Meets. Likely to need this within 1-2 years. (v) Away Meet – MB to look at racing calendar to identify a possible away meet for all swimmers to attend as a club. 	
	No other business was raised for discussion	

MEMBERS OF THE COMMITTEE		
Member	Abbreviation	Position
Denis Barlin	DB	President
Louise Brown	LB	Secretary
Sarah Cleary	SC	Treasurer
Mark Bull	MB	Race Secretary/Head Coach
Patrick Harrington	PH	Public Officer
Hannah Schneider	HS (Karl – KS)	General Committee
Craig Mahoney	CM	General Committee
Phillip Crakanthorp	PC	General Committee

There being no other business, the meeting closed at 10.45am. The next meeting will be the AGM and will be held in two months (**end of May – date TBC**) at AKAC swimming centre.

Signed by the Secretary of the Association



Louise J Brown

