

**July 2018 MINUTES - REGULAR MEETING OF THE COMMITTEE OF
Annette Kellerman Aquatic Centre Swimming Club
INC 9896631**



Held on 28th July 2018

Meeting held at Annette Kellerman Aquatic Centre

Present Denis Barlin, Mark Bull, Louise Brown, Patrick Harrington, Bernadette Mahoney (for CM)

Apologies Karl Schneider, Hannah Schneider, Phil Crakanthorp, Sarah Cleary, Craig Mahoney

ITEM	Details and resolution	ACTION
1	WELCOME AND APOLOGIES The meeting was declared open by DB at 2.05pm on 28 th July 2018. Apologies were noted.	
2	MINUTES from June 2018 meeting Minutes of the meeting held on 16 th June 2018 were accepted as a true and correct record	
3	BUSINESS ARISING	
3a	Report from July AKAC 12U swim meet: MB thanked the committee and all club volunteers for the running of a very successful meet. Overall, there were 701 entries (~\$7/entry) with an income of ~\$4,500. Expenditure is not yet finalised but the profit to club is likely to be ~\$2.5K. Expenses included catering (\$177), medals (~\$900), gift vouchers (\$450) and chair hire (\$350). Invoice for medals is still outstanding. Items discussed for possible future purchase include an event board and speaker system. However, storage of a speaker system would be difficult and the current centre's system is adequate at present time (when used with power cord). Committee will continue in search of a suitable (cheap) event board but will otherwise persist with using current lap counter for future meets.	Duty: MB Status: closed
3b	September 'Spring into summer' AKAC swim meet: planning for 30 th Sept meet underway. Medals ordered by Ian Baird (including end of year pointscore medals). Chair invoice paid. Food/catering to be outsourced as per July meet. MB to remind members to enter.	Duty: committee By: 30 th Sept Status: open
3c	Uniform Update: new supplier sourced and uniform orders to coincide with membership renewals in Sept. First order date will be 1 st October and subsequent orders every 3 months (see June minutes for process). Members will be provided with order form upon receipt of membership payments. Current stock: stock will be available for purchased during August club race night. LB to set up table. Cash purchases only. Jackets to sell at \$50 (cost \$60), t-shirts \$25 (at cost), old caps \$5. There are approx. 30 jackets and 10 shirts available.	Duty: LB/SC/MB By: ongoing Status: ongoing


3d	Financials and Signatories: SC has been added as a signatory on ANZ accounts. Some missing bank statements (pre 2017). SC has possession of second key for locker (MB has other key). DB to talk to SC re system for managing accounts; and clarification of what other past records are required.	Duty: DB/SC By: no date set Status: open
3e	New club purchases: MB reported that the two backstroke wedges were ordered and have arrived. Quote for perpetual trophies will be sent to committee for final approval to purchase. MB will obtain quote for dolphin timing system.	Duty: MB By: no date set Status: open
4	BUSINESS	
4.1	METSEA AGM: DB and MB attended the Metsea AGM held at end of June. MB elected on competition committee and development committee.	Duty: DB/MB By: 30 th June Status: closed
4.2	2017/2018 AGM: The AGM will be held on Friday 7 th September following the club race night. Notification of AGM and call for nominations as per constitution. ACTION: LB to send formal notice of AGM to members and call for nominations.	Duty: LB By: 6 th August Status: open
4.3	2018/2019 membership fees: Notice of Swimming NSW membership fees received by email on 26/7/18 (Attachment 1). AKAC membership fees will need to increase to accommodate small increases in fees. AKAC membership fee structure will be finalised once notification of Metsa fee structure is obtained. AKAC memberships will include t-shirt and caps for swimmers. Discussion re 'Active Kids' rebate. LB to forward email to BM to follow up on process for members to claim rebate. ACTION: LB to contact Metsea re affiliation costings. LB to forward email from Swimming NSW re Active Kids rebate to BM (CM).	Duty: LB/BM & CM By: 31 st August Status: open
5	OTHER BUSINESS	
	No other business was raised for discussion	
6	Correspondence	
6.1	Letter to Swimming NSW re Area membership: letter was sent to Swimming NSW by MB on 2/7/2018 (Attachment 2). Receipt of letter was acknowledged by Mark Heathcote on 2/7 with communication that the letter would be discussed at the July board meeting.	

MEMBERS OF THE COMMITTEE		
Member	Abbreviation	Position
Denis Barlin	DB	President

Louise Brown	LB	Secretary
Sarah Cleary	SC	Treasurer
Mark Bull	MB	Race Secretary/Head Coach
Patrick Harrington	PH	Public Officer
Hannah Schneider	HS (Karl – KS)	General Committee
Craig Mahoney	CM	General Committee
Phillip Crakanthorp	PC	General Committee
Bernadette Mahoney	BM	Standing in for CM on 28/7

There being no other business, the meeting closed at 2.55pm. The next meeting will be the AGM and will be held on **7th September at 7pm (time tbc)** at AKAC swimming centre. Future committee meetings will be scheduled for second Saturday of the month (2pm).

Signed by the Secretary of the Association



Louise J Brown